

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
SPECIAL BUDGET MEETING HELD ON DECEMBER 21, 2006  
(Approved January 2, 2007)

**1. PUBLIC COMMENT**

There was not public comment.

**2. 2007 BUDGET DISCUSSION**

There was a discussion and review of the proposed 2007 budget.

Budget discussion items:

- Consolidate all salary line items into the General Fund; On a periodic basis to be determined, any and all salary expenses, including fringe benefits shall be charged to the Sewer Operating Fund budget and refunded to the General Fund.
- Move the available Balance Forward to the end of all budgets for clarity.
- The Township Solicitor and Township Engineer shall only appear at Board meetings at which the Board of Supervisors or Township Manager deem appropriate.
- The Township Manager is to investigate changing Township building land line phone plans and Nextel plans for cost savings.
- The Township Manager is to contact the Pennsylvania Department of Community and Economic Development (DCED) on the budget adoption process and ensure that any changes made prior to December 31, 2006 may occur.

General Fund budget changes:

- Line Item 357.071 – County Planning Grants – increase to \$30,000.
- Line Item 364.400 – Reimburse from Sewer Fund - \$25,000.
- Line Item 399.000 – Delete Cash Balance Forward.
- Line Item 404.314 – Solicitor – Non-Reimbursable – Reduce from \$45,000 to \$25,000.
- Line Item 408.313 – Engineer – Non-Reimbursable – Reduce from \$50,000 to \$25,000.
- Line Item 409.220 – Janitorial & Other Supplies – Reduce from \$5,000 to \$3,000.
- Line Item 409.440 – Cleaning Services – Reduce from \$8,000 to \$5,500.
- Line Item 410.131 – Salary – Patrol Officers – Move FT Officer promotion to 2008; Reduce from \$347,000 to \$332,000.
- Line Item 410.750 – Police Records Mgmt. Software – Reduce from \$6,000 to \$1,600.
- Line Item 415.750 – Emergency Supplies – Reduce from \$1,000 to \$0.
- Line Item 454.650 – Fricks Lock Repairs & Maint – Increase from \$1,000 to \$5,000 to match Exelon grant.

- Line Item 472.711 – Maack Property Interest – Move to Capital Reserve Budget - \$27,375.
- Line Item 481.300 – Capital Reserve Allocation – Reduce from \$26,000 to \$0.

#### Sewer Operating Fund Budget

- Move all Tapping Fee revenue line items to Capital Reserve Sewer Budget.
- Move all salary expenses to General Fund and justify with timesheets

#### Sewer Capital Reserve Budget

- Line Item 391.100 – Change loan proceeds to \$6,200,000.
- Line Item 391.200 – add Consortium Funded amount - \$4,600,000.
- Line Item 429.100 – add Design Funded from \$1M Loan - \$135,000.
- Line Item 429.150 – add Additional Engr Costs - \$25,000.
- Line Item 429.550 – Add Misc. Construction Costs @ 5% - \$262,500.
- Line Item 470.050 – Delete.
- Line Item 470.055 – Delete.
- Line Item 470.100 – Interest – Loan – Delete.
- Line Item 470.200 – Principle – Loan – Delete.
- Line Item 440.200 – Add – Reim to Sewer Consortium (7.5 @ \$2,277)
- Line Item 440.200 – Add – Reim to Sewer Consortium (50 @ \$2,277)
- Line Item 440.200 – Add – Reim to Sewer Consortium (0 @ \$3,326)
- Line Item 440.333 – Add – Purchase of Easements and Land (\$100,000).

### **3. ADJOURNMENT**

The special budget meeting adjourned at 10:00 p.m.

Respectfully submitted,

Rosemarie C. Miller  
Township Secretary